

CHRIST THE REDEEMER PARISH PASTORAL COUNCIL

Meeting Minutes, 20 August 2014



Attendance

<i>Parish Staff</i>		<i>Present</i>
Pastor	Rev. Sean P. Horrigan	Yes
Parochial Vicar	Rev. Orrin Halepeska	Excused
Parochial Vicar	Rev. Ralph Roberts	Yes
Deacon/ Parish Administrator	Phillip Jackson	Yes
Parish Secretary	Charlotte Conner	Yes
Parish Liturgy Director	Carol Moses	Yes
<i>Parishioners</i>		
Guest: Dcn Candidate Steve Moses		

<i>Parish Pastoral Council</i>		<i>Present</i>
PPC Member 2014-2016	Herman Ayala	Yes
PPC Member 2012-2014	Briz Garcia	Yes
PPC Member 2013-2015	Greg Gehrt	Yes
PPC Member 2012-2014	Lynn Gondesen	Yes
PPC Member 2013-2015	Donna Heath	Yes
PPC Member 2013-2015	Ann Holub	Yes
PPC Member 2012-2014	Kenneth Passmore	Excused
PPC Member 2012-2014	Dan Ruvalcaba	Yes
PPC Member 2014-2016	Brad Snyder	Yes
PPC Member 2014-2016	Nancy Unverferth	Yes
PPC Member 2013-2015	Lisa Veenstra	Yes
PPC Member 2014-2016	Mark Whetstine	Excused

Opening

- Meeting began at 7:03 PM
- Opening prayer: Lisa Veenstra

Open Forum

- No parishioners in attendance to address the Council.
- Deacon Candidate Steve Moses in attendance as guest to observe.

Visit from Parish Liturgy Director

- Carol Moses, Director of Liturgy, shared with the council the wide scope of duties and responsibilities of the Office of Liturgy.
 - Carol has been on CtR staff 4 years, and served as Director of Liturgy for just over 1 year.

CHRIST THE REDEEMER PARISH PASTORAL COUNCIL

Meeting Minutes, 20 August 2014



- Definition of Liturgy--source of all holiness and life of the church. Most important thing we do as the church. In liturgy, there is reason, significance and purpose for every move and gesture which all points to Christ and the Eucharist. Roman missal used at every mass is source of all words of prayer in liturgies.
- Day to day tasks revolve around planning, practicing and executing good liturgy: recurring daily and Sunday Mass and special liturgies which include sacraments of initiation, weddings, holy week, devotional experiences, etc.
- Carol works closely with pastoral staff, Liturgy Committee, Music Ministry, RCIA, as well as Father Sean. A liturgy assistant hopefully will be hired soon.
- Office of Liturgy continually assesses the needs of current parishioners as well as plans for future growth of parish—always seeking to improve prayer experience at church.
- Within Liturgy Department there are many supporting ministries:
 - ‘Seen’ Ministries: Sacristan, ushers, greeters, lectors, choir/cantor, children’s liturgy of the word, etc. Carol noted Music Ministry is separate but partners with Liturgy Department to create true worship experience.
 - Each weekend mass requires 40 people to serve the various visible roles in liturgy.
 - ‘Unseen’ Ministries: Altar linens, art and environment, church cleaners, ministry to sick and homebound, adoration chapel, baptismal garments/bibs, prayer blanket ministry, funeral ministry, etc.
 - Council Q & A—Why/when are rose colored vestments used? Worn by priests to reflect spiritual joy of 3rd/Gaudete (meaning ‘rejoice’) Sunday in Advent and 3rd/Laudete(refers to ‘town in Jerusalem’) Sunday in Lent. Liturgies are filled with sign and symbol to engage participants’ in spiritual experience.
 - Council members shared comments regarding positive personal experience of various liturgies here at CtR.
 - Fr. Ralph affirmed Funeral Reception team (Friends in Need) which provides reception following funeral liturgy. Another example of selfless giving which this parish provides at no cost.

CHRIST THE REDEEMER PARISH PASTORAL COUNCIL

Meeting Minutes, 20 August 2014



Information Sharing

- Parish Update by Father Sean
 - CtR School News:
 - First day of school Thursday, August 21, 2014; School begins at 8:00am; Classes will run two half days on Thursday, August 21st and Friday, August 22nd to begin first semester.
 - Parent Orientation Night -- August 19th; Meet the Teacher Day-- August 20th
 - Latest enrollment: 168 students
 - Friday, August 22nd first CtR School Mass
 - Mass will be held once per week Wednesday mornings for school population and for any faithful who wish to attend.
 - Parish Financial Overview:
 - Previous fiscal year and current debt obligations explained in past two Sunday bulletins
 - Information also available on CtR website
 - Father Sean worked with parish finance council to organize information
 - Parish Staff News:
 - Patricia McMahan resigned from parish staff to begin teaching career as 3rd grade teacher.
 - RE has 2 open positions: admin position to be filled soon; director position remains open
 - Michelle Ross, ECCO apprentice, resumed internship with RE
 - Liturgy staff position should be filled soon.
 - New Parish Multi-use Green Space Plan:
 - Proposal for development of 300' x 360' field-grade green space accepted with proposed cost \$68,000

CHRIST THE REDEEMER PARISH PASTORAL COUNCIL

Meeting Minutes, 20 August 2014



- Plan includes exterior fence and irrigation system
- Possible start date after Labor Day
- Conference:
 - Father Sean, Deacon Phillip, Carol Moses and Margaret Carnicle will be attending the 2-day Amazing Parish Conference in Denver, Colorado this month with 30+ churches invited to attend.
 - Conference seeks to study how to make Sunday the preeminent day of worship; CLI parish survey results for CtR will be reviewed
- CAM:
 - Director of CAM, Joan Christiansen ill. Please keep her in prayer.
 - Review of operations at CAM already planned. Deacon Philip and CAM staff will create a plan to insure ongoing structure and leadership.
- Additional Safety Guidelines and Procedures:
 - Recent disturbance at Assumption Vigil Mass by unknown man; Police investigated and charged man with public intoxication;
 - Liturgy committee met to review incident and establish additional safety procedures.
- Facilities Update:
 - Water Dripping in Large Church—Plan of action to stop condensation dripping in the pews is being reviewed. Controlling humidity is issue.
 - Graco, who installed AC unit(s), surveyed problem and report should be received this week.

Open Discussion

- Express Concerns and Requests of Parishioners:
 - Nancy—request for funeral notices posted on parish website--already being done; information is posted after family completes funeral plans; may be as late as day of service.
 - Herman—speed limit signs needed--Deacon Phillip has instituted a plan to install speed bumps and speed limit signs; with addition of school traffic, all parishioners must be aware of safety at all times.

CHRIST THE REDEEMER PARISH PASTORAL COUNCIL

Meeting Minutes, 20 August 2014



- Nancy—exterior gardens and potted plant care—Deacon Philip and Father Ralph will address this need; possible new ministry to be formed to support this effort.

Closing Prayer:

- September meeting prayer: Herman Ayala
- September meeting moved from 23rd to 30th

Closing

- The meeting was adjourned at 8:30 PM

Calendar Planning - Meeting dates for the upcoming year (subject to change):

- September 30rd, 2014
- October 28th, 2014
- November 18th, 2014
- December 21st, 2014