



Attendance

<i>Parish Staff</i>		<i>Present</i>	<i>Parish Pastoral Council</i>		<i>Present</i>
Pastor	Rev. Sean P. Horrigan	Yes	PPC Member 2014-2016	Herman Ayala	Yes
Parochial Vicar	Rev. Orrin Halepeska	Excused	PPC Member 2012-2014	Briz Garcia	Yes
Deacon / Parish Administrator	Phillip Jackson	Yes	PPC Member 2013-2015	Greg Gehrt	Yes
Parish Secretary	Charlotte Conner	Yes	PPC Member 2012-2014	Lynn Gondesén	Yes
Parish Business Manager	Nora Pena	Yes	PPC Member 2013-2015	Donna Heath	Excused
			PPC Member 2013-2015	Ann Holub	Yes
<i>Parishioners</i>			PPC Member 2012-2014	Kenneth Passmore	Yes
			PPC Member 2012-2014	Dan Ruvalcaba	Yes
			PPC Member 2014-2016	Brad Snyder	Yes
			PPC Member 2014-2016	Nancy Unverferth	Yes
			PPC Member 2013-2015	Lisa Veenstra	Excused
			PPC Member 2014-2016	Mark Whetstine	Yes

Opening

- Meeting began at 7:04PM
- Opening prayer: Kenneth Passmore

Open Forum

- No parishioners in attendance to address the Council.

Visit from Parish Business Manager

- Nora Pena, new Parish Business Manager, shared her role's duties and responsibilities with the council.
 - She began working for Christ the Redeemer January 1, 2014. Nora formerly was employed at St. Theresa Catholic Church in their church business office for 5 years, and in that time also worked with St. Theresa's Catholic School.
 - Nora described several of her primary responsibilities: processing funds received; accounts payable every week; reports to pastor and finance council monthly; processing personnel benefits packages; payroll; IRS and

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W-2's at year end; monitoring proper cash flow; monitoring parish budget accounts' overages/underages and discussions with relevant departments.

- Nora enjoys the assistance of Carolyn Thornton in the business office, as well as a team of weekly money counters.
- CtR new parish fiscal year begins July 1, 2014. Final budget approval meeting is scheduled for July 1st. Once approved, a member of finance council will present a report on new budgetary plan to PPC. CtR finished past year with more income than outflow.
- Parish finances are kept separate from school finances, according to diocesan guidelines.
- Parish Finance Audit –The Archdiocese has a goal to audit every parish this year. One stipulation is PPC minutes are to be printed, signed, and placed in a parish binder for current and 3 previous years.

Information Sharing

➤ Parish Update

- Parish Pilgrimage--Fr. Sean shared highlights of the CtR Marian Shrines' Pilgrimage in which 63 pilgrims travelled from Fatima, Portugal to Santiago de Compostela in Spain, to Lourdes, France with many additional stops along the way. Mass was celebrated each day with the assistance of Deacon Greg Hall and Travis Lakatos as altar server. A favorite memory is the candlelit procession and rosary in Lourdes amidst hundreds of other pilgrims from other countries.
- CtR School--Registration exceeding projections: 160+ currently. August 21, 2014 first day of school; Friday, August 22nd first mass; Mass will be held once per week Wednesday mornings for school population and for any faithful who wish to attend.
- CLI—Father Sean hopes to present information from CLI's Spiritual Parish Survey at masses in August—previously planned for Pentecost Sunday.
- Archdiocesan Priest Retirement Center Fundraising –Request to parish on Pentecost Sunday met with generous response; current donation from parish \$320,000; goal was \$150,000.
- Conference Opportunity—CtR has been invited to participate in a 2-day Amazing Parish Conference in Denver Colorado, scheduled August 2014. 30+ parishes invited to participate; conference seeks to study how to make Sunday the preeminent day of worship; Carol Moses and Margaret

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Carnicle have been selected to attend with Father Sean and Deacon Philip.

- Catholic Schools Conference--Father Sean scheduled to attend conference July 6-11, 2014 at University of Notre Dame; Attendees will be other pastors from 70+ parishes with schools; Central focus will be creating the Catholic identity in the catholic school.

➤ Parish Needs and Action

- Chemical Cleaning of Parish Buildings--Removal of algae on exterior of church buildings has been completed. Very pleased with the result. The service company completing the work is owned by a parishioner and his wife. Work took 6 days—some delays due to unusual number of funerals. The chemicals used continue to clean for 1 year (each time it rains it reactivates cleaning agent). Work has a 5 year warranty.
- Communication Redo of IT Infrastructure –CtR is undergoing a major reconfiguration of parish website, email and various ways we communicate among staff, ministries, and parishioners. Tony Croes and Francis Kenny are two consultants leading this effort. The need to improve the infrastructure is a result of growth of parish and new school. Google low cost alternative to used by school is free to parish office admin.
- AC's Dripping in Large Church—Plan of action to stop the condensation dripping in the pews is being created. AC cooling problem in Community Center also being evaluated.
- Phone/Internet Problem-- Tech from AT&T fixed the problem of 2 T1's going down.

Open Discussion

➤ Express Concerns and Requests of Parishioners:

Herman--Formal PTO for New CtR School--will be created in second school year; to be discussed at August 19th orientation.

Nancy—Fairfield CtR Women's group—Father Sean in favor of small faith sharing groups in neighborhoods.

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Closing Prayer:

- August meeting prayer: Lisa Veenstra

Closing

- August PPC meeting moved to Wednesday, August 20th from August 26th.
- The meeting was adjourned at 8:10PM

Calendar Planning - Meeting dates for the upcoming year (subject to change):

- August 20th, 2014
- September 23rd, 2014
- October 28th, 2014
- November 18th, 2014
- December 21st, 2014