

CHRIST THE REDEEMER PARISH PASTORAL COUNCIL

Meeting Minutes, April 28, 2015



Attendance

<i>Parish Staff</i>		<i>Present</i>	<i>Parish Pastoral Council</i>		<i>Present</i>
Pastor	Rev. Sean P. Horrigan	Yes	PPC Member 2014-2016	Herman Ayala	Yes
Parochial Vicar	Rev. Orrin Halepeska	Excused	PPC Member 2015-2017	Troy Bretz	Yes
Parochial Vicar	Rev. Ralph Roberts	Excused	PPC Member 2015-2017	Matt Carpenter	Yes
Deacon/ Parish Administrator	Phillip Jackson	Yes	PPC Member 2013-2015	Greg Gehrt	Excused
Parish Secretary	Charlotte Conner	Excused	PPC Member 2012-2015	Lynn Gondesén	Yes
			PPC Member 2013-2015	Donna Heath	Excused
<i>Parishioners</i>			PPC Member 2015-2017	Susan Sarao	Yes
			PPC Member 2015-2017	Jason Shipe	Yes
			PPC Member 2014-2016	Brad Snyder	Yes
			PPC Member 2014-2016	Nancy Unverferth	Yes
			PPC Member 2013-2015	Lisa Veenstra	Yes
			PPC Member 2014-2016	Mark Whetstine	Yes

Opening

- Meeting began at 7:03 PM
- Opening prayer—Jason Shipe

Open Forum

- No parishioners in attendance to address the Council.

Information Sharing

- Parish Update by Father Sean
 - Staff:
 - Switch over to ADP (pay roll) is in the beginnings phase.
 - Plan to add someone to the Facilities staff to help with Facilities and Maintenance needs. An offer will be extended in the near future.

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- Intend to add a new position to staff – a Director of Advancement to work with the school and the Parish. Focus will be on capital campaigns (fund raising) and professional development. Currently working on job description and salary to budget.
- Krista Liller, currently an Administrative Assistant, will be leaving CtR for a new job. Steps are moving forward to fill the part-time position.
- Facilities Update:
 - Meet tomorrow with HBL Architects to report back what they found from various interviews about future needs. Once concept for new building is developed, financials will be evaluated to determine if Parish can continue forward with the project. Goal is to break ground Spring 2016 and be operational Fall 2017.
 - Several statues provided by an artist have been added to the oratory (next to the chapel) as a test run. Seeking comments to determine if they fit the needs of the space.
 - Post meeting update: Statues in the oratory have been sent back to the artist and the Parish is seeking other options.
 - Work continues with the A/C technicians to resolve the dripping in the church as a result of high humidity. High priority item.
 - Seeking quotes for installing fences and gates to the ball field to limit access.
- Activities and More:
 - Wrapped up Spring Festival this past weekend.
 - Great turnout. Financial results will be completed soon. Only took 45 minutes to break down Sunday night.
 - Improvements for next year will include a push for more volunteers to help set-up during the week before festival. Will make it an event for those volunteers. Also, will consider improving the communication as to when people can drop off items for the flea market.
 - Intend to gather feedback on decision to cancel Sunday 5 PM mass for next year.
 - Deeply appreciative of Mike and Camille Havelka for their efforts in organizing another successful festival.

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- Confirmation of high school students to take place April 30th and May 1st. First Holy Communion will take place on May 9th.

Open Discussion

- Discussion on a need for child care for those that volunteer to help work at the school and parish. How to organize the system still needs to be determined.
- Spring Festival:
 - PPC basket sold for \$850 in the auction.
 - Ticket booth ran smooth and had good help. New flow of booth went well. Plan to make further improvements to booth flow to improve efficiency.
- Next meeting will take place in the rectory and include a post-Memorial Day cookout

Closing Prayer:

- Jason Shipe led closing prayer.
- March Prayer Volunteer – Nancy Unverferth

Closing

- The meeting was adjourned at 8:23 PM.

Calendar Planning - Meeting dates for the upcoming year (subject to change):

May 26, 2015 – in the rectory with a post-Memorial Day cookout

June/July—No meeting

August 25, 2015

September 22, 2015

October 27, 2015

November 17, 2015

December 20, 2015 – Christmas Party