

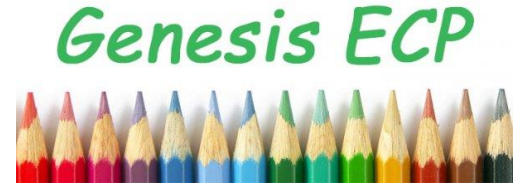


## Christ the Redeemer Genesis Early Childhood Program Parent Orientation

Genesis Reception Area	832-678-5432
Mary Davis, Director	832-678-5422
Melanie Gehrt, Assistant Director	832-678-5433
Christ the Redeemer Parish Offices	281-469-5533

### Communication

- Check for Email with pencil header from Thursday, August 31, 2017 sent at 12:17 pm.
- Email [genesis@ctrcc.com](mailto:genesis@ctrcc.com) if not receiving emails.
- Opt in for emergency text messaging by texting [genesisecp](https://www.textnow.com) to 84576
- Child Care Licensing Department name change coming-acknowledgement signature



### Brightwheel - New this year

- Check In/Out
- Invoicing
- Communication about Lunch, Potty, Naps, Incidents, and Curriculum Information
- Replaces paper systems like incident reports and daily communication cards



### Drop off/Pick up

- Enter and exit through **Catholic School** Reception Area-during lobby construction
- Drop off 9:00 - 9:15 am - Leave with confidence.
  - Your child misses out on learning opportunities when late.
- Pick up 1:45 - 2:00 pm
  - Late penalty policy will be enforced after 2 pm.-See Parent Handbook p. 12

### What to bring...

- Large Backpack Please LABEL EVERYTHING!
- Lunch kit
- Extra change of seasonally appropriate play clothes with tennis shoes and socks.
- Diapers (18 month & 2 year olds only)—Please bring to Meet the Teacher!
- Nap Mat (18 month & 2 year olds only)
- Please LABEL SWEATERS AND COATS!

### What's for snack and lunch...

- Great snacks-pretzels, goldfish, fruit, cheese
- Individual allergies will be addressed by classroom from teacher
- We provide water for snack.
- Lunches must include-protein, dairy, grains, fruit or vegetable.
- Please send all necessary utensils, a napkin and non-sugary drink also!
- Please no candy and only limited sweet treats.

### Administrative matters...

- Completed paperwork is necessary to begin school!
- Acknowledgement of Parent Handbook also (one for each child please)
- Tuition due 1<sup>st</sup> school day of each month through May
- Late fee of \$15 charged after 10<sup>th</sup> of each month
- September Tuition & Supply Fee due today or at Meet the Teacher
- Drop tuition at Genesis reception area in drop box or online in Brightwheel (an additional 2.75% percent convenience fee applies to credit card only)
- Check, Money Order or Cashier's check or online with credit card

### When to stay home...

- Fever free for 24 hours without medication
- Symptom free for 24 hours—ex. Vomiting
- We call immediately when any of these symptoms present themselves.
- Children must be healthy enough to fully participate in all activities including outdoor play to attend school.

### Things to come...

- Red children's T-shirts paid for with registration-pick up Meet the Teacher
- Candle fundraiser Sept. 18 & 19
- Older style t-shirts are available for small donation at reception desk
- Volunteers must take VIRTUS—  
[www.VIRTUSonline.org](http://www.VIRTUSonline.org) to sign up at
- Individual Pictures Sept. 25-28

